

MINUTES – MEETING OF THE
CAREER EDUCATION AND WORKFORCE DEVELOPMENT BOARD

August 9, 2017
1:30 p.m.

The Career Education and Workforce Development Board was called to order by Chairman Hugh McDonald. The meeting was held at the Arkansas Rehabilitation Services, 525 West Capitol Avenue, Little Rock, Arkansas.

A record of member attendance is as follows:

PRESENT

Mr. Hugh McDonald, Chair
Ms. Gina Radke, Vice Chair
Dr. Keith Vire
Ms. Jenifer Price
Mr. Michael Garner
Mr. Scott Copas
Ms. Stacy Gunderman
Mr. Troy Keeping
Dr. Jerry Cash
Mr. Burton Weis
Dr. Adam Arroyos
Mr. Steve Percival

Ex-Officio Nonvoting Members

Dr. Charisse Childers, Ex-Officio Secretary
Ms. Michelle Griffin (Mr. Johnny Key)
Dr. Richard Abernathy

ABSENT

Dr. Jeff Standridge

Ex-Officio Nonvoting Members

Mr. Mike Preston
Dr. Maria Markham
Mr. Bill Stovall
Dr. Paul Beran
Mr. Daryl Bassett

Mr. Hugh McDonald, Chair called the meeting to order.

Mr. McDonald introduced the new board member Mr. Steve Percival to the board.

ACTION ITEM 1 – APPROVAL OF MINUTES OF JULY 12, 2017

On a motion by Mr. Copas and second by Mr. Garner, the Career Education and Workforce Development board unanimously approved the minutes of July 12, 2017.

ACTION ITEM 2 – SUBMISSION OF REVISED STATE FUNDING FORMULA FOR ADULT EDUCATION

Dr. Trena Miles, deputy director, Adult Education, stated that the Adult Education State Funding Formula has been on public review for the required timeframe, with no substantive changes identified.

Dr. Miles stated that it is the recommendation of the agency that the board approve submission of the revised Adult Education State Funding Formula to the Administrative Rules and Regulations Committee.

On a motion by Mr. Copas and second by Ms. Gunderman, the Career Education and Workforce Development board unanimously approved the submission of the revised Adult Education State Funding Formula to the Administrative Rules and Regulations Committee.

ACTION ITEM 3 – SECONDARY TECHNICAL CENTER PILOT UPDATE AND REQUEST FOR APPROVAL OF 4TH QUARTER PAYMENTS

Mr. Cody Waits, deputy director, Office of Skills Development, provided the board members with an update regarding the two pilot centers that started in fall of 2016, Black River Technical College in Pocahontas and Arkansas State University – Newport.

Mr. Waits provided the board members with the dollar amounts that are being requested for approval of reimbursements for the four quarter for the pilots for Fiscal 2017, according to the MOU's between the Department of Career Education and the institutions that were approved by the board in 2016.

After the Office of Skills Development's presentation to the board concerning the pilot centers and the request for fourth quarter reimbursements, several board members had questions concerning the fourth quarter reimbursements and requested that this item be tabled due to lack of supporting documentation, to be brought back at the next board meeting with the requested supporting documentation.

On a motion by Mr. Keeping and second by Dr. Vire, the Career Education and Workforce Development board approved by a vote of 11 for and 1 against to table the approval of fourth quarter payments to the pilot centers at Black Ridge Technical College - Pocahontas and Arkansas State University – Newport and to bring it back at the next board meeting on September 12, 2017

INFORMATION ITEM 4 – REVIEW & DISCUSS GED[®] TESTING

Dr. Trenia Miles, deputy director, Adult Education and Ms. Dianne Doyle, High School Equivalency State Administrator provided board members with information concerning the GED[®] testing history, current activity and funding.

INFORMATION ITEM 5 – APPRENTICESHIP PROGRAMS

Mr. Scott Copas, board member, introduced Ms. Kathy Fulks, Executive Director of the Arkansas Construction Education Board. Ms. Fulks provided the board members with information regarding Apprenticeship Programs.

Mr. McDonald stated we need to form new subcommittee dealing with Apprenticeship Programs. Mr. McDonald asked Mr. Copas to lead this subcommittee, get it organized, and see who should be on the subcommittee.

INFORMATION ITEM 6 – YEAR END REVIEW, FISCAL YEAR 2016-2017

Dr. Charisse Childers, director, provided the board members with an overview of the progress and accomplishments of the Department of Career Education for the fiscal year 2016-2017.

COMMITTEE REPORTS

Budget Committee – Mr. Troy Keeping would now be chair.

Personnel Committee – Need to consider having a meeting. Mr. Copas asked to have dates sent out.

OTHER BUSINESS

No new business

DIRECTOR'S REPORT


Dr. Childers gave an overview of the Director's Report. The full report will be sent to the board at a later date.

Mr. McDonald asked if there was any objection of moving the board meetings back to the second Tuesday of each month. There was no objection. Tina will send out a new calendar-meeting request.

Mr. McDonald reminded the members of the next board meeting on September 12, 2017.

ADJOURNMENT

Mr. McDonald adjourned the meeting at 4:09 p.m.



Dr. Charisse Childers, Ex-Officio Secretary
Career Education and Workforce
Development Board



Mr. Hugh McDonald, Chair
Career Education and Workforce
Development Board